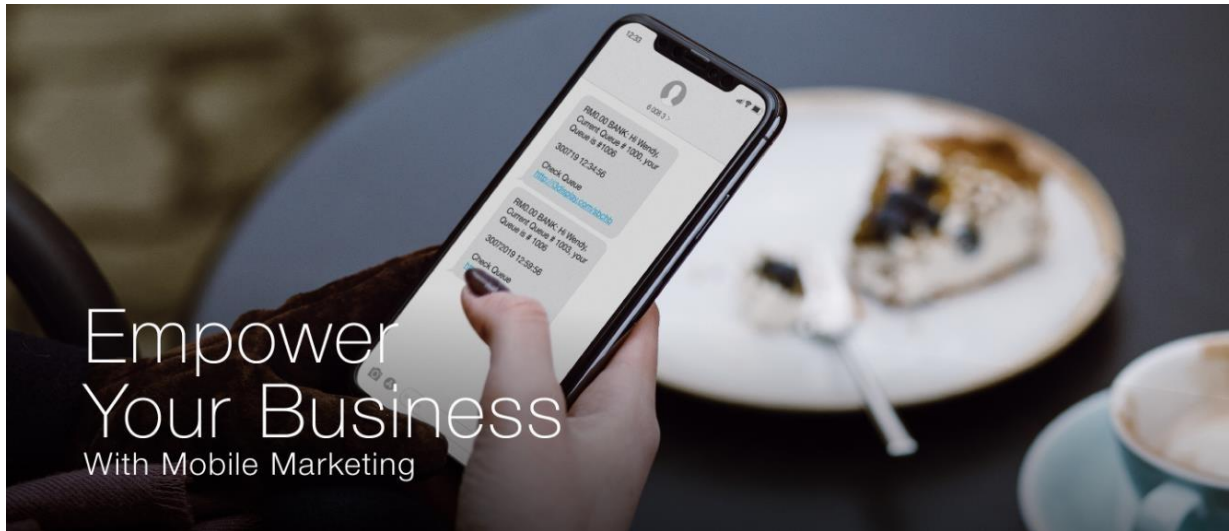




# M3 BLAST

## MANUAL GUIDELINE



Empower  
Your Business  
With Mobile Marketing

# REGISTRATION M3 BLAST

1. Go to website <http://m3blast.com/>
2. Click on Sign Up



3. Fill up the detail
  - a. Username : must be 6 to 11 alphanumeric characters (e.g.: harley2308)
  - b. Password : must be 6 to 11 alphanumeric characters (e.g. : quinn2308)
  - c. Confirm Password: **Must same with password.**
  - d. Security Code : must be 8 alphanumeric characters (e.g. : abel3001)

Please fill up this form to create an account.

**Username \***

**Password \***

**Confirm Password \***

**Security Code \***

e. Choose your package.

**Package**

- Choose package
- Basic Package**
- Business Package
- Corporate Package
- Choose Payment

\*\*Package details as per below.

- BASIC -	- BUSINESS -	- CORPORATE -
<b>RM 120</b>	<b>RM 550</b>	<b>RM 2000</b>
<a href="#">Sign Up Now!</a>	<a href="#">Sign Up Now!</a>	<a href="#">Sign Up Now!</a>
<b>SMS Credits</b> 1200 SMS	<b>SMS Credits</b> 6000 SMS	<b>SMS Credits</b> 23,600 SMS
<b>SMS Per Unit</b> RM 0.10	<b>SMS Per Unit</b> RM 0.092	<b>SMS Per Unit</b> RM 0.085
2 User IDs	5 User IDs	10 User IDs

f. Choose your payment method.

**Payment Method**

- Direct Bank-In Hong Leong Bank Berhad
- Direct Bank-In Hong Leong Bank Berhad**
- Direct Bank-In Bank Islam Malaysia Berhad
- Direct Bank-In Alliance Bank Malaysia Berhad

# REGISTRATION BASIC PACKAGE

- a. You need to fill up the contact detail as per below.

**Contact Details**

**Title**  
Mr

**Name: \***  
John Doe

**I/C Number: \***  
e.g. 790621045367  
183645125334

**Address: \***  
City Resort, 8, Persiaran Tropicana, Tropicana, 47410 Petaling Jaya, Selangor

**Postcode: \***  
47410

**City: \***  
Petaling Jaya

**State:**  
Selangor

**Mobile No: \***  
e.g. 00123456789  
0123456789

**Email: \***  
John@example.com

- b. You need to fill up billing address as per below.

**Billing Address**

**Name**  
John Doe

**Company Name:**  
XOX TECHNOLOGY BERHAD

**Company Address:**  
Lot 17.1, 17th Floor Menara Lien Hoe, No. 8 Persiaran Tropicana Tropicana,

**Postcode:**  
47410

**City:**  
Petaling Jaya

**State:**  
Selangor

**Office No:**  
0378862423

- c. Once you done fill up all above details you need to tick agree on box terms and condition and followed by newsletter it's optional. And you need to click "Sign Up" button to complete your registration.



Office No.:

0378862423

I agree to M3 Tech Terms & Conditions

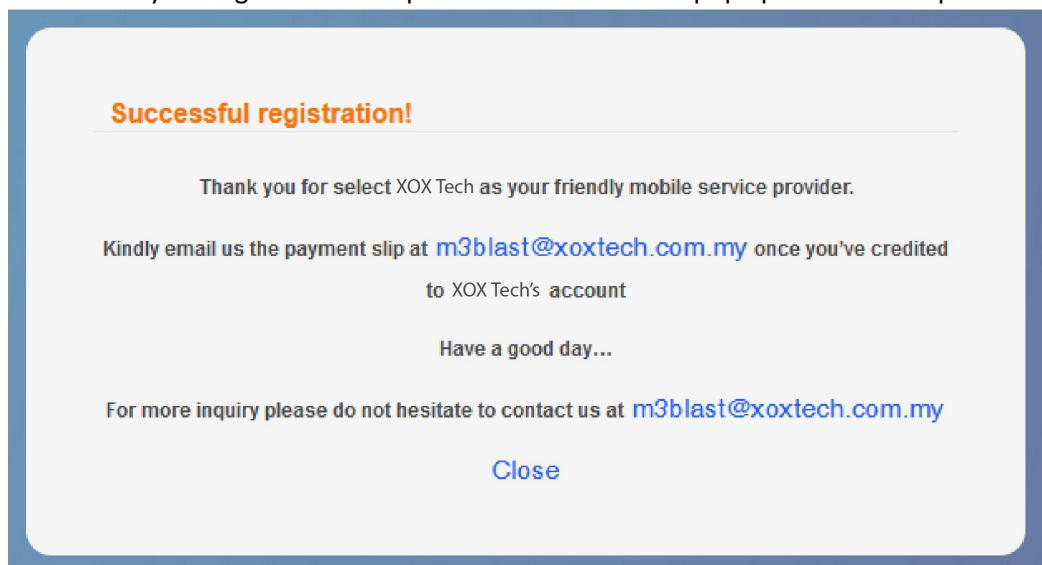
Subscribe to Newsletter:

Yes

No

Sign Up

- d. Once your registration complete. You will receive a pop up and email as per below.



**Successful registration!**

---

Thank you for select XOX Tech as your friendly mobile service provider.

Kindly email us the payment slip at [m3blast@xoxtech.com.my](mailto:m3blast@xoxtech.com.my) once you've credited to XOX Tech's account

Have a good day...

For more inquiry please do not hesitate to contact us at [m3blast@xoxtech.com.my](mailto:m3blast@xoxtech.com.my)

Close

\*\*example for email that you will receive :

From: m3blast@m3tech.com.my  
To: hafizudin@m3tech.com.my  
Cc: m3blast@m3tech.com.my  
Subject: M3 Blast Order Confirmation Reference Number 13152738

Sent: Thu 2/13/2020 3:31



**M3 Technologies (Asia) Bhd (199901007872(482772-D))**  
Lot 17.1, 17th Floor, Menara Lien Hoe  
No. 8 Persiaran Tropicana  
Tropicana Golf & Country Resort, 47410 Petaling Jaya  
Selangor Darul Ehsan, Malaysia

Thank you for shopping with us. Your order information is as follows.

Sales Order

Order Items				
No	Package	Description	Price	Subtotal
1	Basic	Current SMS Credit: 0 Top-Up Credit: 1200 No. of ID: 0	RM120.00	RM120.00
				<b>Total RM120.00</b>

Payment Information		
Direct Bank-In	Bank Name:	Hong Leong Bank Berhad
	Account No:	14800300573
	Account Holder:	M3 Technologies (Asia) Berhad

Customer Information		
<b>Company Details</b> Company Name: Company Address: Postcode: City: Office No: Fax No:	<b>Billing Address</b> Name: Company Name: Company Address: Postcode: City: State: Office No:	<b>HARLEY QUINN</b> <b>M3 TECHNOLOGIES ASIA BERHAD</b> <b>LOT 17.1, 17TH FLOOR MENARA LIEN HOE NO.</b> <b>PERSIARAN TROPICANA TROPICANA GOLF &amp;</b> <b>COUNTRY RESORT</b> <b>47410</b> <b>PETALING JAYA</b> <b>Selangor</b> <b>0378862423</b>
<b>Contact Person</b> Login ID: Name: Mobile No: E-mail:	<b>harley2308</b> <b>HARLEY QUINN</b> <b>+601110237367</b> <b>hafizudin@m3tech.com.my</b>	

Order Information	
Order No:	13152738
Order Date:	13-Feb-2020
Order Status:	Pending Confirmation Of Payment

Thank you for signing up with M3 BLAST. Please email your payment transaction slip / receipt to [m3blast@m3tech.com.my](mailto:m3blast@m3tech.com.my). We will immediately process your order and activate your ID

If you have any inquiries, please do not hesitate to contact us. Thank You!

**M3 Technologies (Asia) Bhd**  
Lot 17.1, 17th Floor, Menara Lien Hoe  
No. 8 Persiaran Tropicana  
Tropicana Golf & Country Resort, 47410 Petaling Jaya  
Selangor Darul Ehsan, Malaysia

\*\*Once you receive this email you need to make payment to activate you service. And payment slip / receipt need Email to [m3blast@xoxtech.com.my](mailto:m3blast@xoxtech.com.my) .

# REGISTRATION BUSINESS PACKAGE

- a. You need to fill up the company detail as per below.

**Company Profile**

**Company Name**  
XOX TECHNOLOGY BERHAD

**Company Reg No.**  
199901007872 (482772-D)

**Company Address**  
LOT 17.1, 17TH FLOOR MENARA LIEN HOE NO. PERSIARAN TR

**Postcode**  
47410

**City**  
PETALING JAYA

**State**  
Selangor

**Office No.: \***  
0378862423

**Fax No:**  
0378860592

**Type of Business:**  
Computer/IT

- b. You need to fill up the contact detail as per below.

**Contact Details**

**Title**  
Mr

**Name: \***  
John Doe

**I/C Number: \***  
e.g. 790621045367  
183645125334

**Address: \***  
ry Resort, B, Persiaran Tropicana, Tropicana, 47410 Petaling Jaya, Selangor

**Postcode: \***  
47410

**City: \***  
Petaling Jaya

**State:**  
Selangor

**Mobile No: \***  
e.g. 60123456789  
0123456789

**Email: \***  
John@example.com

- c. You need to fill up billing address as per below.

**Billing Address**

**Name**

**Company Name:**

**Company Address:**

**Postcode:**

**City:**

**State:**

**Office No:**

**Sign Up**

- d. Once you done fill up all above details you need to tick agree on box terms and condition and followed by newsletter it's optional. And you need to click "Sign Up" button to complete your registration.

**Office No.:**

**I agree to M3 Tech** Terms & Conditions

**Subscribe to Newsletter:**

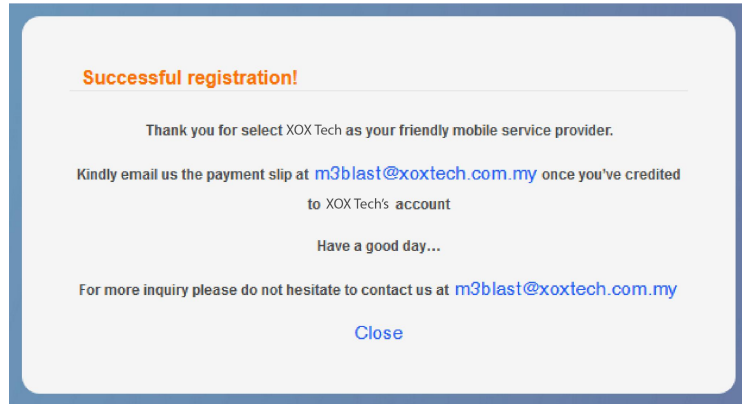
Yes

No

**Sign Up**



e. Once your registration complete. You will receive a pop up and email as per below.



\*example for email that you will receive :

**M3BLAST**  
M3 Technologies (Asia) Bhd (199901007872(482772-D))  
Lot 17.1, 17th Floor, Menara Lien Hoe  
No. 8 Persiaran Tropicana  
Tropicana Golf & Country Resort, 47410 Petaling Jaya  
Selangor Darul Ehsan, Malaysia

Thank you for shopping with us. Your order information is as follows.  
Sales Order

No	Package	Description	Price	Subtotal
1	Business	Current SMS Credit: 0 Top-Up Credit: 6000 No. of ID: 0	RM550.00	RM550.00
				<b>Total RM550.00</b>

**Payment Information**

Direct Bank-In	Bank Name: Account No: Account Holder:	Hong Leong Bank Berhad 14800300573 M3 Technologies (Asia) Berhad
----------------	----------------------------------------------	------------------------------------------------------------------------

**Customer Information**

<b>Company Details</b> Company Name: Company Address: Postcode: City: Office No: Fax No:	<b>M3 TECHNOLOGIES ASIA BHD</b> LOT 17.1 17TH FLOOR MENARA LIEN HOE NO 8 PERSIARAN TROPICANA 47410 Selangor 0378860592	<b>Biling Address</b> Name: Company Name: Company Address: Postcode: City: State: Office No:	<b>TEST DUMMY</b> M3 TECHNOLOGIES ASIA BHD LOT 17.1 17TH FLOOR MENARA LIEN HOE NO 8 PERSIARAN TROPICANA 47410 petaling jaya Selangor 0378862423
<b>Contact Person</b> Login ID: Name: Mobile No: E-mail:	<b>dummy2308</b> TEST DUMMY +601110237367 nurdinshah@m3tech.com.my		

**Order Information**

Order No:	14121627
Order Date:	14-Feb-2020
Order Status:	Pending Confirmation Of Payment

Thank you for signing up with M3 BLAST. Please email your payment transaction slip / receipt to [m3blast@m3tech.com.my](mailto:m3blast@m3tech.com.my). We will immediately process your order and activate your ID  
If you have any inquiries, please do not hesitate to contact us. Thank You!

**M3 Technologies (Asia) Bhd**  
Lot 17.1, 17th Floor, Menara Lien Hoe  
No. 8 Persiaran Tropicana  
Tropicana Golf & Country Resort, 47410 Petaling Jaya  
Selangor Darul Ehsan, Malaysia

\*\*Once you receive this email you need to make payment to activate you service. And payment slip / receipt need Email to [m3blast@xoxtech.com.my](mailto:m3blast@xoxtech.com.my) .

# REGISTRATION CORPORATE PACKAGE

- a. You need to fill up the company detail as per below.

**Company Profile**

**Company Name**  
DIANA SPA BERHAD

**Company Reg No.**  
422765-K

**Company Address**  
LOT 17.1 17TH FLOOR MENARA LIEN HOE TROPICANA

**Postcode**  
47410

**City**  
PETALING JAYA

**State**  
Selangor

**Office No.: \***  
0378862423

**Fax No:**  
0378860592

**Type of Business:**  
Others

- b. You need to fill up the contact detail as per below.

**Contact Details**

**Title**  
Mrs

**Name: \***  
DIANA

**I/C Number: \***  
e.g. 790821045307  
960405125566

**Address: \***  
LOT 17.1 17TH FLOOR MENARA LIEN HOE TROPICANA

**Postcode: \***  
47410

**City: \***  
PETALING JAYA

**State:**  
Selangor

**Mobile No: \***  
e.g. 0123456789  
0172222467

**Email: \***  
diana@m3tech.com.my

- c. You need to fill up billing address as per below.

**Billing Address**

**Name**  
DIANA

**Company Name:**  
DIANA SPA BERHAD

**Company Address:**  
LOT 17.1 17TH FLOOR MENARA LIEN HOE TROPICANA

**Postcode:**  
47410

**City:**  
PETALING JAYA

**State:**  
Selangor

**Office No:**  
0378862423

**Sign Up**

- d. Once you complete fill up all detail then you need to click Sign Up

**Office No:**  
0378862423

**Sign Up**

- e. Once you click sign up button, terms and condition button will appear / pop-up and you just need to tick agree and followed by newsletter it's optional. And you need to click "Sign Up" button again to complete your registration.

**Office No.:**  
0378862423

**I agree to M3 Tech** Terms & Conditions

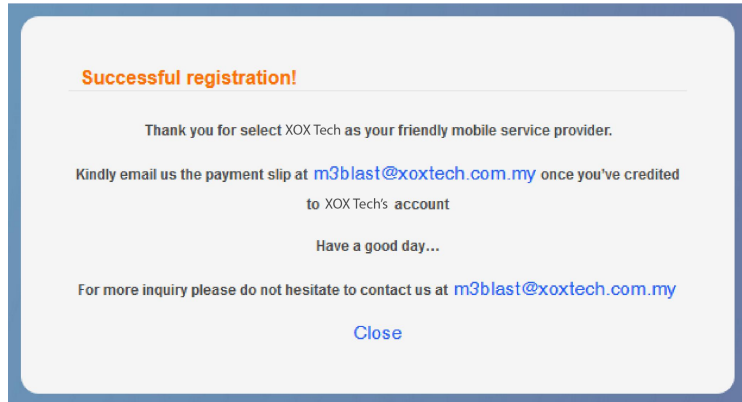
**Subscribe to Newsletter:**

Yes

No


**Sign Up**

- f. Once your registration complete. You will receive a pop up and email as per below.



\*example for email that you will receive :

Subject: M3 Blast Order Confirmation Reference Number 14162920

 <p><b>M3 Technologies (Asia) Bhd (199901007872(482772-D))</b>          Lot 17.1, 17th Floor, Menara Lien Hoe          No. 8 Persiaran Tropicana          Tropicana Golf &amp; Country Resort, 47410 Petaling Jaya          Selangor Darul Ehsan, Malaysia</p> <p>Thank you for shopping with us. Your order information is as follows.</p> <p>Sales Order</p>			
Order Items			
No	Package	Description	Subtotal
1	Corporate	Current SMS Credit: 0 Top-Up Credit: 23600 No. of ID: 0	RM2,000.00
			<b>Total RM2,000.00</b>
Payment Information			
Direct Bank-In		Bank Name:	Hong Leong Bank Berhad
		Account No:	14800300573
		Account Holder:	M3 Technologies (Asia) Berhad
Customer Information			
<b>Company Details</b>		<b>Biling Address</b>	
Company Name:	DIANA SPA BERHAD	Name:	DIANA
Company Address:	LOT 17.1 17TH FLOOR MENARA LIEN HOE	Company Name:	DIANA SPA BERHAD
Postcode:	47410	Company Address:	LOT 17.1 17TH FLOOR MENARA LIEN HOE
City:	Selangor	Postcode:	47410
Office No:	0378860592	City:	PETALING JAYA
Fax No:		State:	Selangor
<b>Contact Person</b>		Office No:	0378862423
Login ID:	test2308		
Name:	DIANA		
Mobile No:	+60172222467		
E-mail:	fadzli@m3tech.com.my		
Order Information			
Order No:	14162920		
Order Date:	14-Feb-2020		
Order Status:	Pending Confirmation Of Payment		
<p>Thank you for signing up with M3 BLAST. Please email your payment transaction slip / receipt to <a href="mailto:m3blast@m3tech.com.my">m3blast@m3tech.com.my</a>. We will immediately process your order and activate your ID</p> <p>If you have any inquiries, please do not hesitate to contact us. Thank You!</p> <p><b>M3 Technologies (Asia) Bhd</b>          Lot 17.1, 17th Floor, Menara Lien Hoe          No. 8 Persiaran Tropicana          Tropicana Golf &amp; Country Resort, 47410 Petaling Jaya          Selangor Darul Ehsan, Malaysia</p>			

\*\*Once you receive this email you need to make payment to activate you service. And payment slip / receipt need Email to [m3blast@xoxtech.com.my](mailto:m3blast@xoxtech.com.my) .

Once payment has done and our side receive the payment advise/slip, we will activate your account and will receive an email as per below:

### \*\*For Basic Package

From: m3blast@m3tech.com.my  
To: hafizudin@m3tech.com.my  
Cc: m3blast@m3tech.com.my  
Subject: M3 Blast Account Activation (Order No. 13152738)

Sent: Tue 2/25/2020 10:58 AM

Dear Valued Customer,

First and foremost, thank you very much for your interest on our M3 Blast mobile solutions & mobile marketing.

Start browsing by opening <http://www.m3blast.com> and spread the news by clicks.

Your Login ID : harley2308  
Your Password : quinn2308  
Your Mobile Number : +601110237367  
Status of Payment : Successful  
Credit Available : 1,200 credits

If you have any inquiry, please do not hesitate to drop us an email at [m3blast@xotech.com.my](mailto:m3blast@xotech.com.my) or call our customer service at 03-78862423 (Mondays-Fridays, 9am to 6pm, except public holidays).

Thanking you once again for your interest and support. Kindly login to check your current balance.

Best regards,  
M3 Technologies (Asia) Berhad  
<http://www.m3tech.com.my>

### \*\*For Business Package

From: m3blast@m3tech.com.my  
To: nurdinhshah@m3tech.com.my  
Cc: m3blast@m3tech.com.my  
Subject: M3 Blast Account Activation (Order No. 14121627)

Sent: Tue 2/25/2020 11:01 AM

Dear Valued Customer,

First and foremost, thank you very much for your interest on our M3 Blast mobile solutions & mobile marketing.

Start browsing by opening <http://www.m3blast.com> and spread the news by clicks.

Your Login ID : dummy2308  
Your Password : dummy2308  
Your Mobile Number : +601110237367  
Status of Payment : Successful  
Credit Available : 6,000 credits

If you have any inquiry, please do not hesitate to drop us an email at [m3blast@xotech.com.my](mailto:m3blast@xotech.com.my) or call our customer service at 03-78862423 (Mondays-Fridays, 9am to 6pm, except public holidays).

Thanking you once again for your interest and support. Kindly login to check your current balance.

Best regards,  
M3 Technologies (Asia) Berhad  
<http://www.m3tech.com.my>

### \*\*For Corporate Package

Extra line breaks in this message were removed.

From: m3blast@m3tech.com.my  
To: fadzli@m3tech.com.my  
Cc: m3blast@m3tech.com.my  
Subject: M3 Blast Account Activation (Order No. 14162920)

Sent: Tue 2/25/2020 11:07 AM

Dear Valued Customer,

First and foremost, thank you very much for your interest on our M3 Blast mobile solutions & mobile marketing.

Start browsing by opening <http://www.m3blast.com> and spread the news by clicks.

Your Login ID : test2308  
Your Password : TESTING2308  
Your Mobile Number : +60172222467  
Status of Payment : Successful  
Credit Available : 23,600 credits

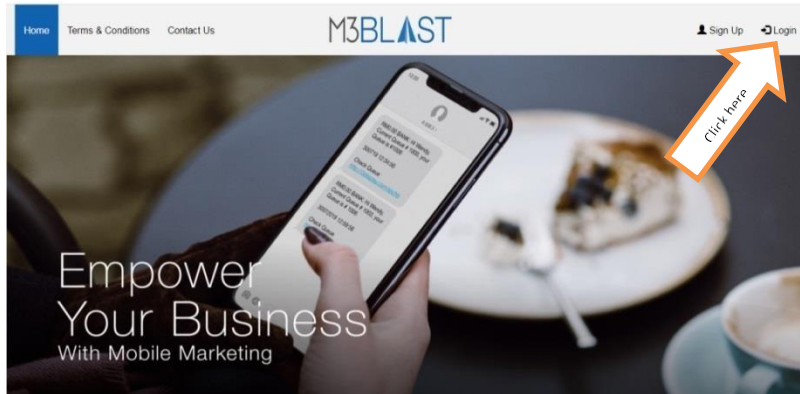
If you have any inquiry, please do not hesitate to drop us an email at [m3blast@xotech.com.my](mailto:m3blast@xotech.com.my) or call our customer service at 03-78862423 (Mondays-Fridays, 9am to 6pm, except public holidays).

Thanking you once again for your interest and support. Kindly login to check your current balance.

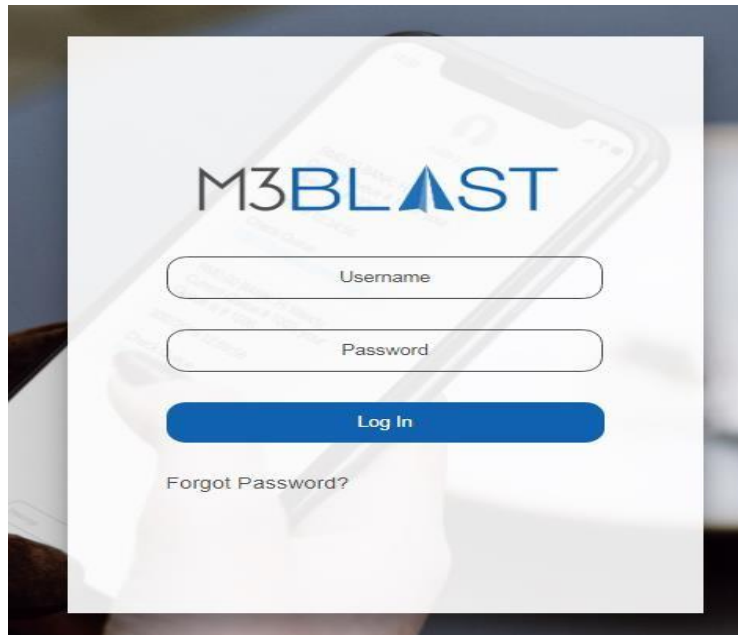
Best regards,  
M3 Technologies (Asia) Berhad  
<http://www.m3tech.com.my>

# MANUAL GUIDELINE

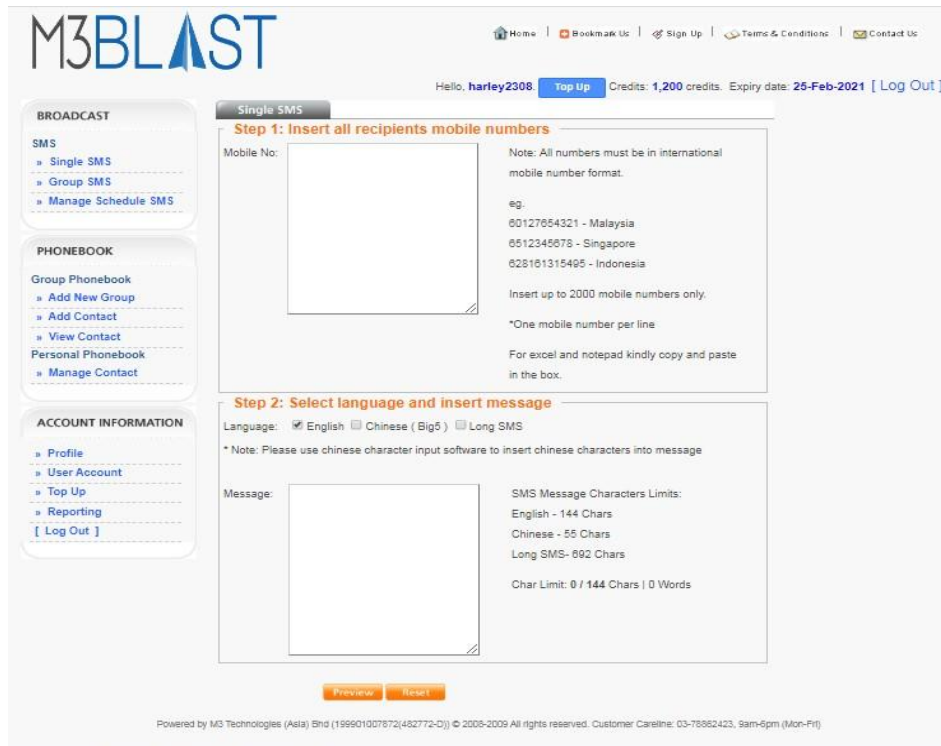
1. Go to website <http://m3blast.com/>
2. Click on Login



3. Fill up username and password that you have register.



4. Once login, the front page view will be as per below:



5. You can check you balance credit and expiry date on the top right side.



6. On left side you can check for **Broadcast** (type of Broadcast/SMS), **Phonebook & Account information**.



7. Under box **Account Information**, you can set up your **Profile**, **User Account**, to **Top Up** your credit and download **Reporting**.
8. The entire ID you can set up on **User Account**.
  - a) For **Basic package**, only valid for 2 user ID's
  - b) For **Business package**, only valid for 5 user ID's
  - c) For **Corporate package**, only valid for 10 user ID's
9. To set up your user ID you need click on **User Account** under **Account Information**

**ACCOUNT INFORMATION**

- » Profile
- » **User Account**
- » Top Up
- » Reporting
- [ Log Out ]

**Step 2: Select language and insert i**

Language:  English  Chinese ( Big5 )  Lon

\* Note: Please use chinese character input software

Message:

10. Once you select **User Account** will appear box as per below and you need to fill up detail as at **Create new Sub-User box. Please make sure the on credit box need to fill up the credit amount to be share with Sub-user.**

Hero, **naneyzoo** **Top Up** Credits: **1,200** credits. Expiry date: **2**

**User Account**

**User Details**

Main User Credit Balance: **1,200**

Max No. of Sub Users: **0**

Current No. of Sub Users: **0**

Existing Sub-users:

**Create New Sub-User**

New Sub-User Name:

New Sub-User

Password:

Sub-User Confirm

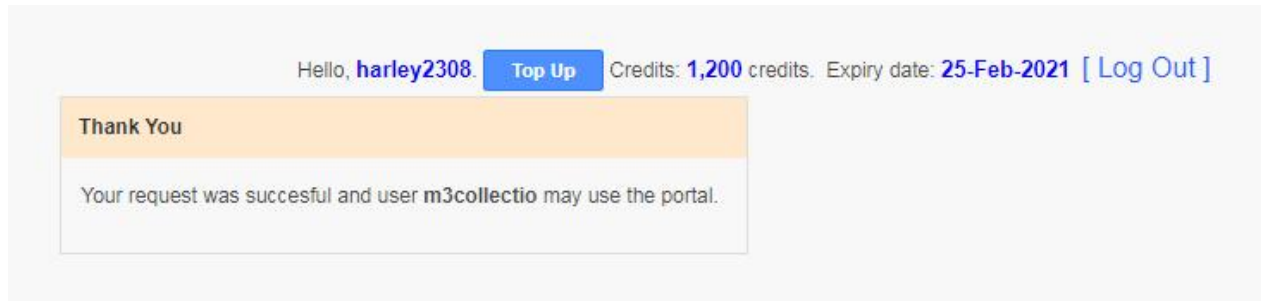
Password:

Sub-User Email:

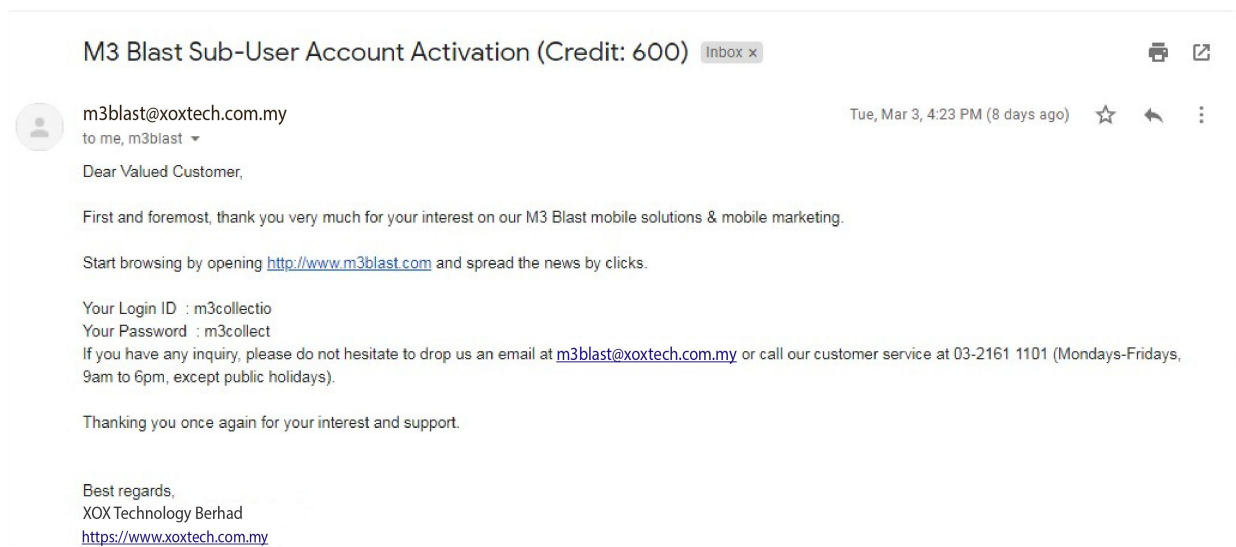
Credits:



11. Once you fill all detail needed, you need click on confirm button at bottom of page. Once done you will receive pop up as per below:



12. Once already successful 2<sup>nd</sup> user will receive an email as per below:



13. Once sub-user account already successful the credit will deduct from your account.
14. Only main account **able top up** credit. For sub-user need request main user to **transfer credit**.
15. For **Top-up credit**. First you need select top up under **Account Information**.



16. You need select the package to top-up and payment method.

**M3BLAST** Home | Bookmark Us | Sign Up | Terms & Conditions | Contact Us

Hello, **harley2308** [Top Up](#) Credits: **600** credits. Expiry date: **25-Feb-2021** [ [Log Out](#) ]

**BROADCAST**

**SMS**

- » [Single SMS](#)
- » [Group SMS](#)
- » [Manage Schedule SMS](#)

**PHONEBOOK**

**Group Phonebook**

- » [Add New Group](#)
- » [Add Contact](#)
- » [View Contact](#)

**Personal Phonebook**

- » [Manage Contact](#)

**ACCOUNT INFORMATION**

- » [Profile](#)
- » [User Account](#)
- » [Top Up](#)
- » [Reporting](#)
- [ [Log Out](#) ]

**Top-Up**

Welcome, and thanks for choosing to register with M3 Blast SMS Web Service. This quick and FREE registration allows you access to our SMS portal page

**Login Details**

Package: [Pis Select] ▼  
Basic Package  
Business Package  
Corporate Package

Payment Method : [Pis Select] ▼

Note: \* Indicates Compulsory fields

[Confirm](#)

Go For **MOBILE MARKETING** With **M3Blast!**

SEND SMS VIA **IPAD/IPHONE** WITH **M3BLAST APP!**

Available on the **App Store!**

**M3Shopper.com**  
Shop Online With Ease Now!

17. Once you have selected your package and payment method. All your detail will as per below:

**Contact Details**

Title: Mrs ▼

Name: HARLEY QUINN \*

I/C Number: 980823020200 \* e.g. 790621045367

Address: LOT 17.1, 17TH FLOOR  
MENARA LIEN HOE NO. \*

Postcode: 47410 \*

City: PETALING JAYA \*

State: Selangor ▼

Mobile No.: +601110237367 \* e.g. 60123456789

Email: hafzudin@xoxtech.com.my \*

**Billing Address**

Name: HARLEY QUINN

Company Name: XOX TECHNOLOGY BERHAD

Company Address: LOT 17.1, 17TH FLOOR  
MENARA LIEN HOE NO.

Postcode: 47410

City: PETALING JAYA

State: Selangor ▼

Office No.: 0378862423

Note: \* Indicates Compulsory Fields

[Confirm](#)

18. You may change the detail before click continue

19. Once you click continue, you need confirm all detail before submit.

The image shows a web form titled "Confirmation" with three main sections: "Contact Details", "Payment Details", and "Billing Address".

**Contact Details**

- Name: Mrs HARLEY QUINN
- I/C Number: 980823020200
- Address: LOT 17.1, 17TH FLOOR MENARA LIEN HOE NO. PERSIARAN TROPICANA, TROPICANA GOLF & COUNTRY RESORT
- Postcode: 47410
- City: PETALING JAYA
- State: Selangor
- Mobile No.: +601110237387
- Email: hafizudin@xotech.com.my

**Payment Details**

- Payment Method: Direct Bank-In
- Bank Name: Hong Leong Bank Berhad
- Account No: 14800300573
- Amount: RM 120.00
- Order Id: 12113046

**Billing Address**

- Name: HARLEY QUINN
- Company Name: XOX TECHNOLOGY BERHAD
- Company Address: LOT 17.1, 17TH FLOOR MENARA LIEN HOE NO. PERSIARAN TROPICANA, TROPICANA GOLF & COUNTRY RESORT
- Postcode: 47410
- City: PETALING JAYA
- State: Selangor
- Office No.: 0378862423

At the bottom of the form, there are two checkboxes: " I agree to M3 Tech Terms & Conditions" and "Subscribe to Newsletter:  Yes  No". A "Submit" button is located at the very bottom.

P/S: You just need to tick agree at terms and condition button and followed by newsletter it's optional. And you need to click "Submit" to complete your Top-up request.

The image shows a "Successful registration!" notification box with the following text:

Thank you for select XOX Tech as your friendly mobile service provider.

Kindly email us the payment slip at [m3blast@xotech.com.my](mailto:m3blast@xotech.com.my) once you've credited to XOX Tech's account

Have a good day...

For more inquiry please do not hesitate to contact us at [m3blast@xotech.com.my](mailto:m3blast@xotech.com.my)

Close

20. Once you submit you must make a payment and send payment slip to [m3blast@xotech.com.my](mailto:m3blast@xotech.com.my) . Then the credit will credit to your account.

# MANUAL GUIDELINE SINGLE SMS

1. Select single SMS under Broadcast box.

The screenshot shows the 'Single SMS' interface. On the left, there is a navigation menu with three main sections: 'BROADCAST', 'PHONEBOOK', and 'ACCOUNT INFORMATION'. Under 'BROADCAST', there are three options: 'Single SMS', 'Group SMS', and 'Manage Schedule SMS'. An orange arrow points to 'Single SMS' with the text 'Click here'. The main content area is titled 'Step 1: Insert all recipients mobile numbers'. It features a large text input field for 'Mobile No.'. To the right of the input field, there are instructions: 'Note: All numbers must be in international mobile number format.', examples of numbers (60127654321 - Malaysia, 6512345678 - Singapore, 628161315495 - Indonesia), and a note that 'Insert up to 2000 mobile numbers only.' and '\*One mobile number per line'. Below the input field, there is a section for 'Step 2: Select language and insert message'. It includes radio buttons for 'English' (selected), 'Chinese (Big5)', and 'Long SMS'. A note states: '\* Note: Please use chinese character input software to insert chinese characters into message'. Below this is a 'Message:' input field. To the right, there are 'SMS Message Characters Limits': English - 144 Chars, Chinese - 55 Chars, Long SMS- 692 Chars, and 'Char Limit: 0 / 144 Chars | 0 Words'.

2. Step 1 you need to fill in all the number that you would to broadcast SMS. Follow as instruction given on right page as per above.
  - a) For telephone number must in international mobile number format.  
e.g.  
60127654321 - Malaysia  
6512345678 - Singapore  
628161315495 – Indonesia
  - b) Insert up to 2000 number only. **(One mobile number per line)**
  - c) For data from excel or notepad **must copy and paste in the box.**
  - d) Example as per below:

This screenshot shows the 'Single SMS' interface with the 'Step 1: Insert all recipients mobile numbers' section. The 'Mobile No:' input field is now filled with the following numbers:  
601110237367  
60126306016  
60176179664  
60123557380  
60176283897  
60163224361  
60189467006  
The instructions on the right side of the input field are the same as in the previous screenshot, including the note about international mobile number format, examples, and the limit of 2000 numbers.

3. Step 2 you need to select language and insert SMS

- a) You need select language.
- b) You need insert message to be broadcast.
- c) SMS character and limit  
SMS Message Characters Limits:  
English - 144 Chars  
Chinese - 55 Chars  
Long SMS- 692 Chars  
\*\*All symbol as: `[] {} ~ \|^` will count as **2 characters**
- d) \* Note: Please use Chinese character input software to insert Chinese characters into message
- e) On bottom right side you check the character limit that you have you used.
- f) Example as per below image:

**Step 2: Select language and insert message**

Language:  English  Chinese ( Big5 )  Long SMS

\* Note: Please use chinese character input software to insert chinese characters into message

Message:

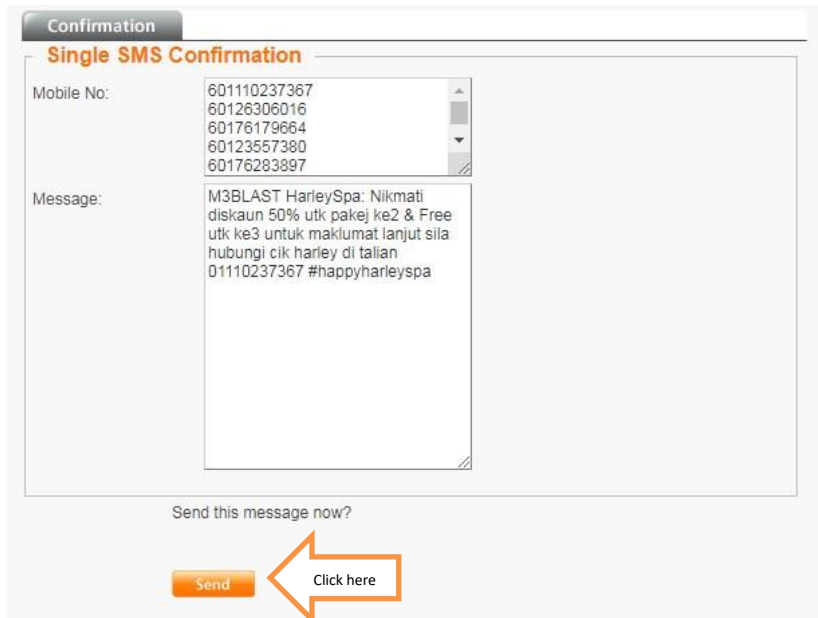
SMS Message Characters Limits:  
English - 144 Chars  
Chinese - 55 Chars  
Long SMS- 692 Chars

Char Limit: 143 / 144 Chars | 21 Words

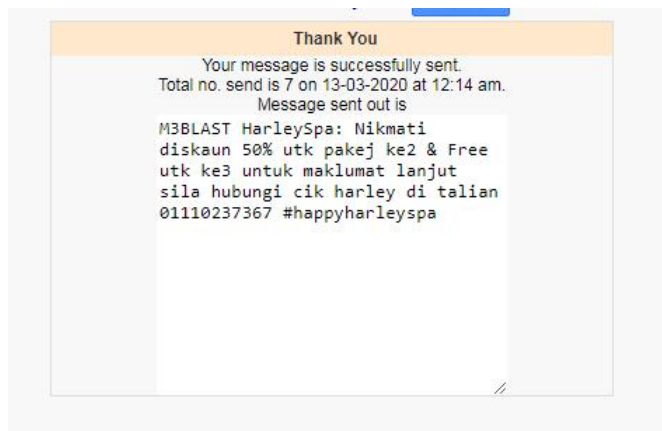
- g) Once you have done insert message you need click preview button at bottom of page

Char Limit: 143 / 144 Chars | 21 Words

- h) Once you click preview, confirmation SMS will pop-up. You need to check the SMS first if everything okay.
- i) You need click send button at bottom page to send SMS.



- j) Once you click send the pop-up will show as per below:



Note: **Header** : \* For new client header M3Blast will appear in SMS, this is to cater incase client SMS content which have word that related to international branding, e.g. : **Facebook, WhatsApp.**

\* Telco company will add extra charge or suspend M3tech short code if they found out has international branding in content.

\* As precaution M3tech place default header (**M3BLAST**) as an indicator that SMS content is using local branding.

\* If client insist for remove the default header. Please email to [m3blast@xotech.com.my](mailto:m3blast@xotech.com.my) to disable the default header.

- Broadcast Process:**
- \* All SMS that been schedule will delay within 30 minutes for monitoring purpose.
  - \* This is to ensure that all on client SMS content is clean.
  - \* Client can request to whitelisted (**allowed**) if they want the broadcast to be release once scheduled.
  - \* Client need to request via email at [m3blast@xoxtech.com.my](mailto:m3blast@xoxtech.com.my)
  - \* T&C apply.

# MANUAL GUIDELINE GROUP SMS

1. Select **add new group** under box **phonebook**.



2. You need to fill up the detail to create your new group.

3. Once done fill up just click button **add** next to box group description

4. Once you click add group detail will appear on Group Details column

Group Name	Group Description	Delete
trial	dummy	Delete

- Clicks **add contact** under **phonebook** box.



- For add contact if less than 5 number you can fill up directly under insert contact. Follow as below step.

Add New Contact

**Step 1: Select your group**

Group Name:  trial  trial var 1  trial var 2

[Insert Contact](#) [Upload Contact](#)

**Step 2: Insert the contact details**

#	First Name	Last Name	Company	Mobile No	Email	Var. 1	Var. 2
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

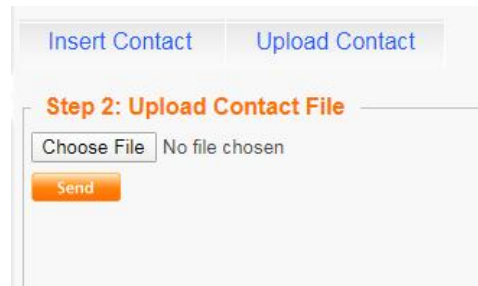
[Save](#)

- If contact number more than 5 contacts. You can upload the data.
  - Click on upload contact.
  - You can download sample data on right side.
  - Fill in the detail as per request.
  - Currently support to process 2000 contact details within a single file. For additional contact please upload a new file.
  - All numbers must be in international mobile number format.
  - We only support files with \*.xls, csv and txt format.
  - Sample as per below.

First name	Last Name	Company	Mobile	Email	Var.1	Var.2
hafyz		XOX Tech	601110237367			
fatahul		XOX Tech	60126306016			
shah		XOX Tech	60176179664			
adilah		XOX Tech	60123557380			
diana		XOX Tech	60176283897			

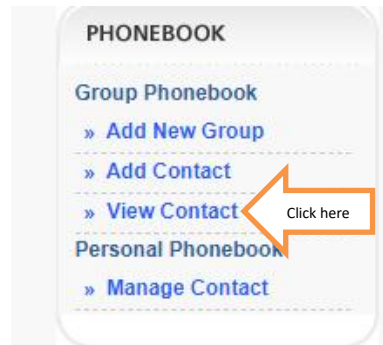


h) Once you have done update the excel file. Kindly choose file and click send.



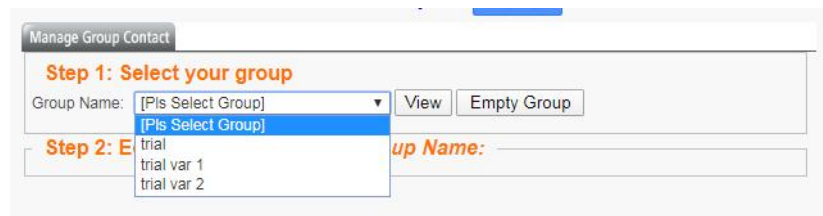
The screenshot shows a web interface with two tabs: 'Insert Contact' and 'Upload Contact'. Below the tabs, the heading 'Step 2: Upload Contact File' is displayed. Underneath, there is a 'Choose File' button next to the text 'No file chosen'. Below that is an orange 'Send' button.

i) Once you have done select your group and upload contact file. You can view the contact detail under selection view contact.



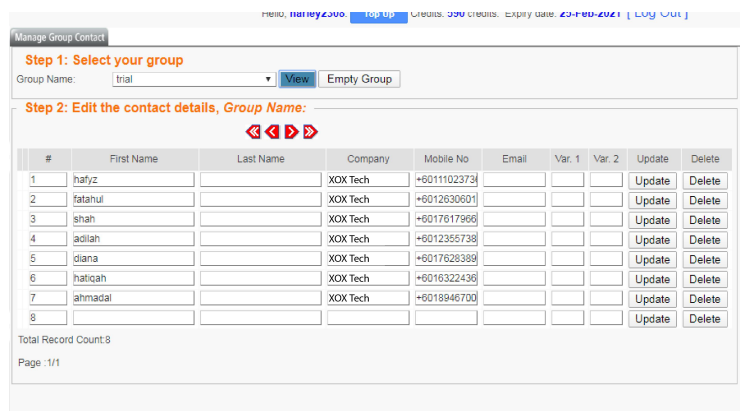
The screenshot shows a 'PHONEBOOK' menu with two sections: 'Group Phonebook' and 'Personal Phonebook'. Under 'Group Phonebook', there are links for 'Add New Group', 'Add Contact', and 'View Contact'. Under 'Personal Phonebook', there is a link for 'Manage Contact'. An orange arrow points to the 'View Contact' link with the text 'Click here' next to it.

j) Select group name and click view.



The screenshot shows a 'Manage Group Contact' form. Under 'Step 1: Select your group', there is a 'Group Name:' dropdown menu with '[Pls Select Group]' selected. To the right of the dropdown are 'View' and 'Empty Group' buttons. Below this, 'Step 2: Edit the contact details, Group Name:' is visible with a text input field containing 'trial'.

k) You can edit or delete contact at below page.



The screenshot shows the 'Manage Group Contact' form with 'Step 2: Edit the contact details, Group Name:' selected. The 'Group Name' dropdown is set to 'trial'. Below this is a table of contacts with columns for '#', 'First Name', 'Last Name', 'Company', 'Mobile No', 'Email', 'Var. 1', 'Var. 2', 'Update', and 'Delete'. The table contains 8 rows of contact data. Below the table, it says 'Total Record Count: 8' and 'Page : 1/1'.

#	First Name	Last Name	Company	Mobile No	Email	Var. 1	Var. 2	Update	Delete
1	hafiz		XOX Tech	+60111023734				Update	Delete
2	fatahul		XOX Tech	+6012630601				Update	Delete
3	shah		XOX Tech	+6017617966				Update	Delete
4	adilah		XOX Tech	+6012355738				Update	Delete
5	diana		XOX Tech	+6017628389				Update	Delete
6	hatiqaah		XOX Tech	+6016322436				Update	Delete
7	ahmadal		XOX Tech	+6018946700				Update	Delete
8								Update	Delete

- l) You may multiple delete contact or selected contact by tick the box on the right contact details and click delete on bottom of page.

**Step 2: Edit the contact details, Group Name:**

#	First Name	Last Name	Company	Mobile No	Email	Var. 1	Var. 2	Update	Delete	<input type="checkbox"/>
1	hatiqah		XOXTech	+6016322436		5524	300	Update	Delete	<input checked="" type="checkbox"/>
2	diana		XOXTech	+6017628389		5523	325	Update	Delete	<input type="checkbox"/>
3	adillah		XOXTech	+6012355738		5564	235	Update	Delete	<input type="checkbox"/>
4	shah		XOXTech	+6017617966		2528	123	Update	Delete	<input type="checkbox"/>
5	fatahul		XOXTech	+6012630601		8584	263	Update	Delete	<input type="checkbox"/>
6	hafyz		XOXTech	+6011102373		8845	274	Update	Delete	<input type="checkbox"/>

Total Record Count:6  
Page :1/1

1. Click here (arrow pointing to the checked checkbox)  
2. Click here (arrow pointing to the Delete button)

8. To use **Group SMS**, Select Group SMS under Broadcast box.

**BROADCAST**

**SMS**

- » Single SMS
- » **Group SMS** (Click here)
- » Manage Schedule SMS

9. Step 1 you need to select or add new group

**Group SMS**

**Step 1: Select group or create new group**

Group:

**Step 2:**

Language:  English  Chinese ( Big5 )  Long SMS

10. Step 2 you need to select language and insert SMS

- You need select language.
- You need insert message to be broadcast.
- SMS character and limit  
SMS Message Characters Limits:  
English - 144 Chars  
Chinese - 55 Chars  
Long SMS- 692 Chars

\*\*All symbol as: ~|^ will count as **2 characters**

- d) \* Note: Please use Chinese character input software to insert Chinese characters into message
- e) On bottom right side you check the character limit that you have you used.
- f) For **Variable message** is one message including different detail.  
**For example:** Your new instalment for loan acct ending XXX (VAR1) is RMX,XXX (VAR2).  
A Letter will reach you in next few days.
- g) For variable message you need to click variable 1 and variable 2 (depend on detail you need to share).
- h) For Variable message input you can update from contact list on column Var 1. And Var 2.
- i) Variable message you may choose either one variable input or two variable input.
- j) Example as per below image is sample for variable message:

### Step 2: Select language and insert message

Language:  English  Chinese ( Big5 )  Long SMS

\* Note: Please use chinese character input software to insert chinese characters into message

Message:

Personalize Message:  
 Variable 1  
 Variable 2

Eg. Hello, <Friend Name>. Are you free to watch movie on <date>.

SMS Message Characters Limits:  
English - 144 Chars  
Chinese - 55 Chars  
Long SMS- 692 Chars

Char Limit: **113 / 144 Chars** | 21 Words

### Step 3: Select the date and time to broadcast

Broadcast:

Date & Time:

- k) For Group SMS you are allowed to broadcast either Immediate or schedule. For schedule you can select date and time as per below. Once you already select date and time broadcast you need click preview button at bottom of page.

**Step 3: Select the date and time to broadcast**

Broadcast:

Date & Time:

**Step 3: Select the date and time to broadcast**

Broadcast:

Date & Time:

Click here

Click here

April 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

10 : 13 AM

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- l) Once you click preview, confirmation SMS will pop-up. You need to check the SMS first if everything okay.
- m) You need click send button at bottom page to send SMS.

**Confirmation**

### Group SMS Confirmation

Group:

Broadcast:

Schedule:

Message: 

Your new instalment for loan acct ending <VAR1> is RM<VAR2>. A Letter will reach you in next few days.

Send this message now?

Send
Click here

- n) Once you click send the pop-up will show as per below:

Hello, **harley2308**. Top Up Credits: **1,785** credits

Thank You

Your message is successfully sent.  
 Total no. send is 6 on 16-04-2020 at 10:50 am.  
 Message sent out is  
 M3 Testing : Your new instalment for loan acct ending <VAR1> is  
 RM<VAR2>. A Letter will reach you in next few days.

- o) For schedule broadcast you able to manage/ edit the SMS detail
- p) First you need to select Manage Schedule SMS under Broadcast box.

Hello, **harley2308**. Top Up Credits: **1,775** credits. Expiry date: **00-Apr-2021**

BROADCAST

SMS

- » [Single SMS](#)
- » [Group SMS](#)
- » [Manage Schedule SMS](#)

Manage Schedule SMS

Set Date	User Group	Message	Broadcast Date & Time	Edit	Delete
16-04-2020 03:50:35 pm	trial	testing manage schedule (manual guideline)	20-04-2020 04:00:00 pm	<a href="#">Edit</a>	✕

- q) You can view the entire schedule SMS that you has been schedule.
- r) You can manage the SMS by click edit button as per below.

Manage Schedule SMS					
Set Date	User Group	Message	Broadcast Date & Time	Edit	Delete
20-04-2020 03:50:35 pm	trial	testing manage schedule (manual guideline)	20-04-2020 04:00:00 pm	Edit	X

- s) Once you click edit button, there a pop-up that you able to edit your message, date and time.
- t) If you have any changes you may click update at the bottom of the box.

Hello, harley2308. [Top Up](#) Credits: 1,1

Manage Schedule SMS			
Set Date	User Group	Message	Broadcast Date & Time
20-04-2020	trial	testing manage schedule (manual guideline)	20-04-2020 04:00:00 pm

**Edit Schedule SMS**

Message:

Text Length: **42 / 144 Chars | 5 Words**

Date & Time:

- u) Once schedule SMS has been broadcast it will clear from Manage Schedule SMS.

# MANUAL GUIDELINE REPORTING

- a. Select **Reporting** under box Accounting Information.



- b. Once you click on reporting :

- Select User ID
- Type Of Message (SMS)
- Select reporting by date & time on column date & time or by month

The screenshot shows the "Reporting" form. It has a "Select User Id" section with a dropdown menu set to "All User". Below this are fields for "User ID:" (set to "All User"), "Type Of Message:" (set to "SMS"), "Date & Time:" (set to "16-04-2020"), and "Select By Month:" (set to "April" and "2020"). There are two "Submit" buttons.

- d. If you choose by date just a small calendar icon on column date and time. Then select date click done and click submit.

The screenshot shows the "Reporting" form with a calendar popup. The "Date & Time:" field is set to "16-04-2020". An orange arrow points to the calendar icon with the word "Click" written next to it. The calendar shows "April 2020" with the date "16" selected. Another orange arrow points to the "Done" button with the word "Click" written next to it. The "User ID:" field is set to "harley2308" and the "Type Of Message:" field is set to "SMS". There are two "Submit" buttons.

e. If you choose by month you need select month and year. Then click submit.

**Reporting**  
**Select User Id**

User ID: All User      Type Of: SMS

Date & Time: 16-04-2020

Select By Month: April 2020

Message

Submit

Submit

Click

f. Once click submit, your entire broadcast list will appear. You can download the report to excel.

g. Just click at bottom of page **Download Excel**.

**SMS Listing**

#	Date	Sender	Message	SMS Type	Credit Charge	Status	Remark
1	16-04-2020 10:51:14	+60163224361	M3 Testing : Your new instalment for loan acct ending 5524 is RM300. A Letter will reach you in next few days.	English	1	S	
2	16-04-2020 10:51:14	+60176283897	M3 Testing : Your new instalment for loan acct ending 5523 is RM325. A Letter will reach you in next few days.	English	1	S	
3	16-04-2020 10:51:14	+60123557380	M3 Testing : Your new instalment for loan acct ending 5564 is RM235. A Letter will reach you in next few days.	English	1	S	
4	16-04-2020 10:51:14	+60176179664	M3 Testing : Your new instalment for loan acct ending 2528 is RM123. A Letter will reach you in next few days.	English	1	S	
5	16-04-2020 10:51:14	+60126306016	M3 Testing : Your new instalment for loan acct ending 8584 is RM263. A Letter will reach you in next few days.	English	1	S	
6	16-04-2020 10:51:14	+601110237367	M3 Testing : Your new instalment for loan acct ending 8845 is RM274. A Letter will reach you in next few days.	English	1	S	

Total Record Count: 6

[Download Excel]

Page :1/1

Click

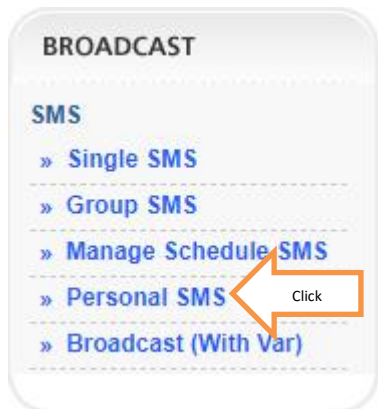


- h. Once download all data will be in excel.
  - i. Report downloaded will show all broadcast report for that date or that month selected.
- Example as per below:

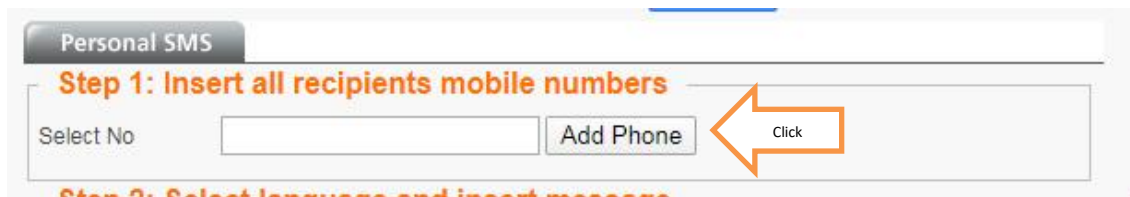
<b>Broadcast_Report_(2020-04-01_To_2020-04-30)</b>							
<b>#</b>	<b>Date</b>	<b>Sender</b>	<b>Message</b>	<b>SMS</b>	<b>Credit</b>	<b>Stat</b>	<b>Rema</b>
1	7/4/2020 18:32	60126306016	New Product Coming Out From I3Display! Check this out <a href="https://bit.ly/2JPFfPS">https://bit.ly/2JPFfPS</a>	English	1	S	
2	7/4/2020 18:32	60122137992	New Product Coming Out From I3Display! Check this out <a href="https://bit.ly/2JPFfPS">https://bit.ly/2JPFfPS</a>	English	1	S	
3	7/4/2020 18:32	60163224361	New Product Coming Out From I3Display! Check this out <a href="https://bit.ly/2JPFfPS">https://bit.ly/2JPFfPS</a>	English	1	S	
4	8/4/2020 10:40	60122137992	TESTING FROM m3blast (harley2308) - replace header -YES 10.39am	English	1	S	
5	8/4/2020 10:40	60126306016	TESTING FROM m3blast (harley2308) - replace header -YES 10.39am	English	1	S	
6	16-04-2020 10:51:14	60163224361	M3 Testing : Your new instalment for loan acct ending 5524 is RM300. A Letter will reach you in next few days.	English	1	S	
7	16-04-2020 10:51:14	60176283897	M3 Testing : Your new instalment for loan acct ending 5523 is RM325. A Letter will reach you in next few days.	English	1	S	
8	16-04-2020 10:51:14	60123557380	M3 Testing : Your new instalment for loan acct ending 5564 is RM235. A Letter will reach you in next few days.	English	1	S	
9	16-04-2020 10:51:14	60176179664	M3 Testing : Your new instalment for loan acct ending 2528 is RM123. A Letter will reach you in next few days.	English	1	S	
10	16-04-2020 10:51:14	60126306016	M3 Testing : Your new instalment for loan acct ending 8584 is RM263. A Letter will reach you in next few days.	English	1	S	
11	16-04-2020 10:51:14	601110237367	M3 Testing : Your new instalment for loan acct ending 8845 is RM274. A Letter will reach you in next few days.	English	1	S	

# PERSONAL SMS BROADCAST

1. This features only valid for Business and Corporate Package.
2. First you need to select Personal SMS on Broadcast Box.



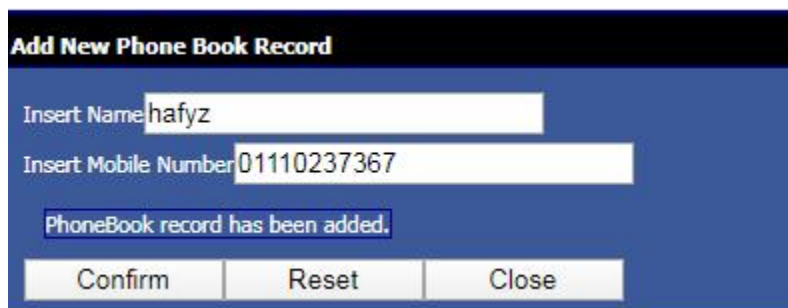
3. Then add phone number



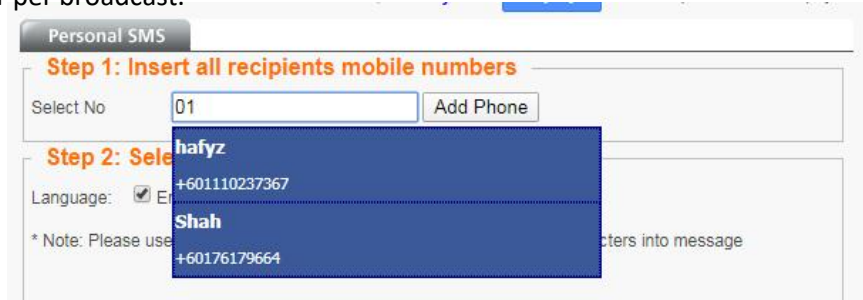
4. You need fill up name and mobile number. Once you fill need click confirm.



5. Once you click confirm. PhoneBook Record has been added will appear.



6. Step 1. You to select the phone number that you wish to broadcast. This only allowed one number per broadcast.



Personal SMS

**Step 1: Insert all recipients mobile numbers**

Select No:

**Step 2: Select language and insert message**

Language:  English  Chinese ( Big5 )  Long SMS

\* Note: Please use chinese character input software to insert chinese characters into message

Message:

SMS Message Characters Limits:  
English - 144 Chars  
Chinese - 55 Chars  
Long SMS- 692 Chars  
Char Limit: 43 / 144 Chars | 7 Words

7. Step 2. Once you have select the mobile then you need to insert message. And click preview.



Personal SMS

**Step 1: Insert all recipients mobile numbers**

Select No:

**Step 2: Select language and insert message**

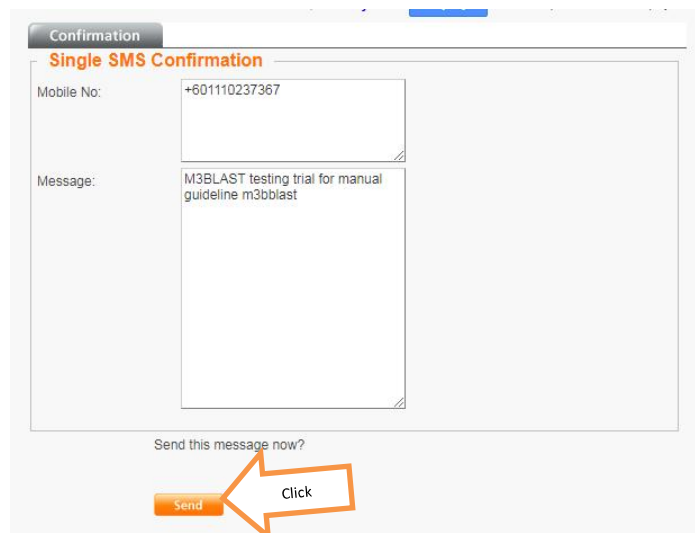
Language:  English  Chinese ( Big5 )  Long SMS

\* Note: Please use chinese character input software to insert chinese characters into message

Message:

SMS Message Characters Limits:  
English - 144 Chars  
Chinese - 55 Chars  
Long SMS- 692 Chars  
Char Limit: 43 / 144 Chars | 7 Words

8. Once you click on preview. Confirmation box will appear once you confirm the SMS and number you need to click on send.



Confirmation

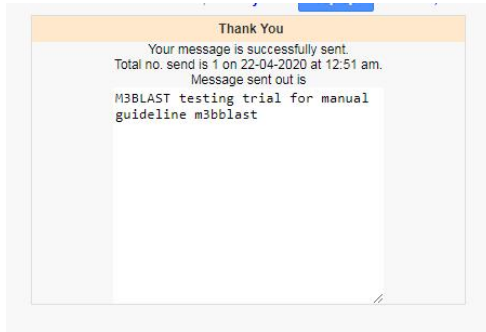
**Single SMS Confirmation**

Mobile No:

Message:

Send this message now?

9. Once you click send the pop-up will show as per below:



# BROADCAST (WITH VAR)

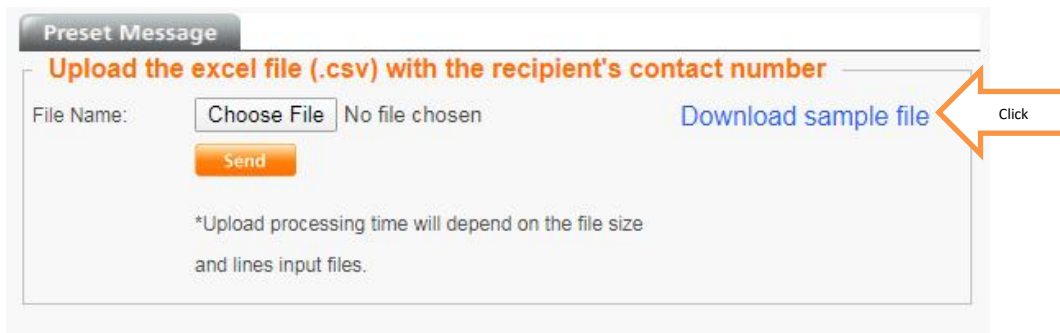
1. This features only valid for Business and Corporate Package.
2. First you need to select Broadcast (with Var) on Broadcast Box.



3. Step 1 you need upload file name
  - a) For upload file name you need to click Upload File on Step 2 next to File Name.



- b) You need to download the sample file for your reference.



- c) Sample download will appear as per below.

A	B	C
60163224361	hatiqah	RM 120.20
60176283897	diana	RM 5689.92
60123557380	adilah	RM 200.00
60176179664	shah	RM 1550.00
60126306016	fatahul	RM 40.00
601110237367	hafyz	RM 300.00
60189467006	Ahmad	RM 250.00

- ❖ Column (A) **MUST** phone number for broadcast

- ❖ Column (B) is Variable 1
- ❖ Column (C) is Variable 2
- ❖ Variable message depend on your broadcast text.
- ❖ File name are allowed to use once.

d) Once you done fill up the detail. You need to choose file on file name side and click send

4. Step 2. insert SMS in message box

a) You need insert message to be broadcast.

b) SMS character and limit

SMS Message Characters Limits:

English - 144 Chars

\*\*All symbol as: [ ] { } ~ \|^ will count as **2 characters**

c) For variable message you need to click variable 1 and variable 2 (depend on detail you need to share).

d) Variable message you may choose depend on your input.

5. Step 3. You need to select file name.

- Once you choose File Name to use for Broadcast you need click preview.

**Step 2: Select the file name(.csv) with the recipient's contact number**

File Name:  Upload File

- Once you click on preview. Confirmation box will appear once you confirm the SMS and number you need to click on send.

**Confirmation**

**Broadcast (with var)**

File Name:

Message:

Broadcast this message now?

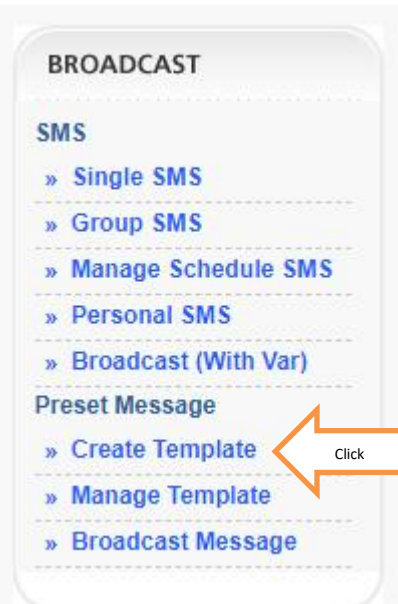
- Once you click send the pop-up will show as per below:

**Thank You**

Your message is successfully sent to broadcast que.

# PRESET MESSAGE

1. This features only valid on Corporate Package.
2. Preset messages are a convenient way of sending quick messages to a predefined group of people.
3. First you need to select Create Template on Broadcast Box.



4. Step 1. You need to insert message either with variable or without.
5. Step 2. Key in name in box Message Name then click save.

The image shows a 'Create Preset' form. The top section is titled 'Step 1: Insert message with the variables'. It contains a 'Message:' text area with the text: '(Trial M3Blast): Hi Mr./Ms.<VAR1> your balance bill is <VAR2>. You need pay before 30/04/2020.'. To the right, there is a 'Personalize Message:' section with two checked checkboxes: 'Variable 1' and 'Variable 2'. Below this, there is an example message: 'Eg. Hello, <Friend Name>. Are you free to watch movie on <date>.'. Further down, it shows 'SMS Message Characters Limits: English - 144 Chars' and 'Char Limit: 94 / 144 Chars | 18 Words'. The bottom section is titled 'Step 3: Key in name of this message'. It contains a 'Message Name:' text box with the text 'testing'. Below the text box are two buttons: 'Save' and 'Click'. An orange arrow points to the 'Click' button.



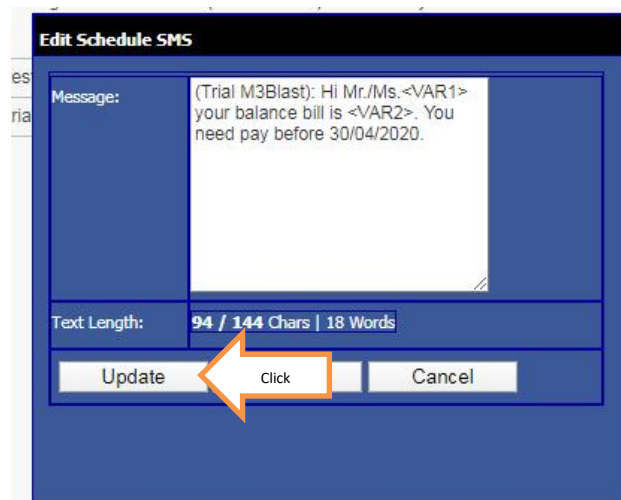
6. Once you have saved the message. You able to manage the manage/edit the message.by click Manage Template on Broadcast box.



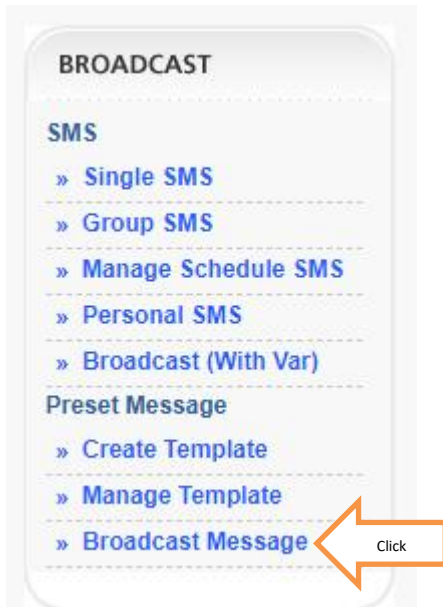
7. To edit message you need click on edit column, for delete just click (X) symbol on delete column.

Manage Preset				
No.	Message Name	Message	Edit	Delete
1	testing	(Trial M3Blast): Hi Mr./Ms. your balance bill is . You need pay before 30/04/2020.	<a href="#">Edit</a>	<input type="checkbox"/>
2	test	(Trial M3Blast): Hi Mr./Ms. how are you?	<a href="#">Edit</a>	<input type="checkbox"/>
3	trial	(Trial M3Blast): Hi this is trial message	<a href="#">Edit</a>	<input type="checkbox"/>

8. For edit once you click edit button, there a pop-up will show as per below. Once you complete edit your message you need click update.



9. For Broadcast you need click on Broadcast Message under Broadcast Box.

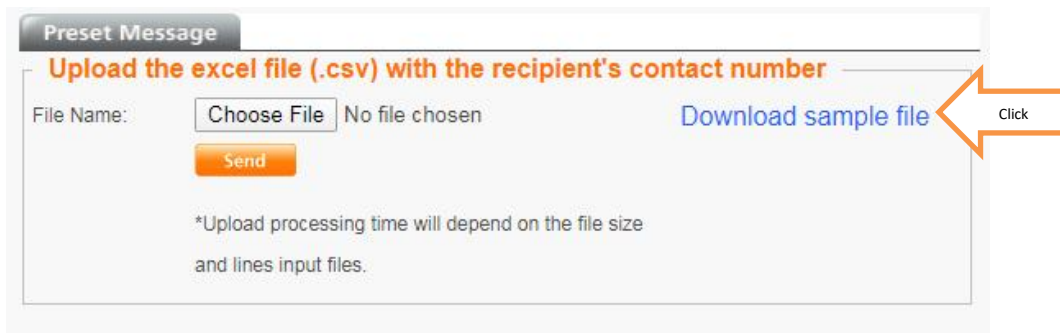


10. Step 1 you need upload file name

e) For upload file name you need to click Upload File on Step 2 next to File Name.



f) You need to download the sample file for your reference.

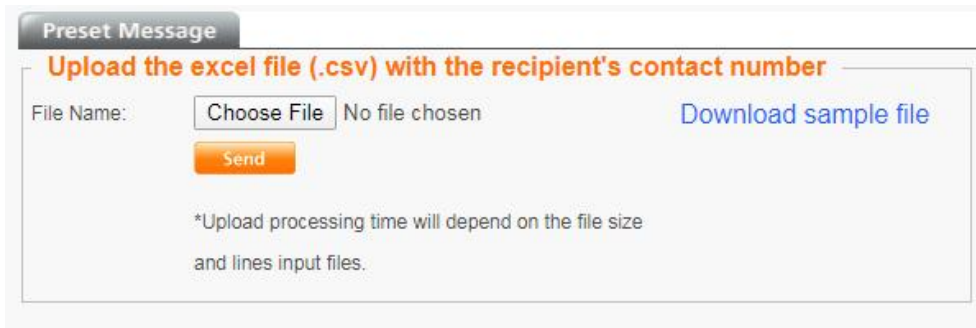


g) Sample download will appear as per below.

A	B	C
60163224361	hatiqah	RM 120.20
60176283897	diana	RM 5689.92
60123557380	adilah	RM 200.00
60176179664	shah	RM 1550.00
60126306016	fatahul	RM 40.00
601110237367	hafyz	RM 300.00
60189467006	Ahmad	RM 250.00

- ❖ Column (A) **MUST** phone number for broadcast
- ❖ Column (B) is Variable 1
- ❖ Column (C) is Variable 2
- ❖ Variable message depend on your broadcast text.
- ❖ File name are allowed to use once.

h) Once you done fill up the detail. You need to choose file on file name side and click send



**Preset Message**

**Upload the excel file (.csv) with the recipient's contact number**

File Name:  No file chosen [Download sample file](#)

\*Upload processing time will depend on the file size and lines input files.

11. Once you update contact go back to broadcast message.

12. Step 1. You need select Message name. Depend on message that would to be send.



**Preset Message**

**Step 1: Select the Preset Message**

Message Name:  ▾

Message:   
testing  
test  
trial

English - 144 Chars (including variable length)  
Char Limit: 0 / 144 Chars | 0 Words

13. Once you have chosen message name, message will appear in message box.

**Preset Message**

**Step 1: Select the Preset Message**

Message Name:

Message: (Trial M3Blast): Hi Mr./Ms. <VAR1> your balance bill is <VAR2>. You need pay before 30/04/2020.

English - 144 Chars (including variable length)

Char Limit: 94 / 144 Chars | 18 Words

14. Step 2. Select file name that you want to broadcast.

**Step 2: Select the file name(.csv) with the recipient's contact number**

File Name:  [Upload File](#)

- [Please Select File Name]
- sample.csv
- sample 2.csv
- sample 3.csv

15. Once you choose file name. You need to click send.

**Step 2: Select the file name(.csv) with the recipient's contact number**

File Name:  [Upload File](#)

[Send](#) Click

16. Once you hit send button. There a message will pop-up as per below.

[Send](#) Your message has been sent to que